



**JOB ANNOUNCEMENT
RESTORATION PROGRAM COORDINATOR**

Salmon Valley Stewardship (SVS) is seeking a highly motivated individual to amplify native plant restoration efforts and enhance efficiencies of partners working to achieve watershed health and invest in resilient landscapes in the Salmon River Region of Central Idaho.

Classification: Full Time (30-40 hours/week)

Salary: \$20-\$24 hourly, DOE

Benefits: Vacation & sick days, 10 paid holidays, monthly health care stipend, phone stipend, training and development opportunities.

Location: Salmon, Idaho

Reports to: Restoration Program Manager

Start dates: Spring/Summer 2025

About Us:

Since 2004, Salmon Valley Stewardship (SVS) has promoted a sustainable economy and productive working lands in the Salmon River Region of Central Idaho. Our vision is that of a community where stewardship of our natural resources is at the core of the social, economic, and ecological vitality of the region. Since 2007, SVS has partnered with the USFS, BLM, state agencies, local entities, and non-profit organizations to work collaboratively on vegetation stewardship, monitoring, and restoration.

SVS's Native Plants Restoration Program has grown in size substantially since its pilot year in 2023 and has worked in partnership with other land management agencies to lead the effort in restoring healthy and balanced plant communities to the region. The program conducts a wide variety of work including phenology monitoring, population mapping, seed collection, seed cleaning, and reseeded along with hosting education and volunteer events engaging and teaching the public.

This position will have two primary responsibilities:

The Restoration Program Coordinator will work alongside the Program Manager and in partnership with the Salmon-Challis National Forest (SCNF) Botany, Invasives, and Pollinators program (BIP) to assist in restoration efforts identifying and implementing local solutions to address the need for accelerating the pace and scale of native plant restoration in the area. Work

is predominantly in sagebrush steppe and high desert habitat. Coordinator will work to monitor and map local vegetation populations, collect and process seed, supervise interns and technicians, manage data collection and quality control, host volunteer events and assist in reseeded efforts.

The Restoration Program Coordinator will work alongside the Regional Wildlife Diversity Biologist at the Idaho Department of Fish & Game to manage and coordinate the Milkweed and Monarch Monitoring Program. Coordinator will work to develop outreach materials for the program, recruit and manage community-based citizen science volunteers, host and implement volunteer training and end of season events, and provide regular check-ins to volunteers during the monitoring season.

Position will be 40 hours a week during the field season (Summer-Fall), with reduced hours in the Winter-Spring. Time will be spent about 50% in the field, 25% in the workshop, and 25% in the office.

Primary tasks and responsibilities include but are not limited to:

- Field going activities such as plant identification, phenology monitoring, voucher collection, rare plant surveys, population mapping, seed collection and reseeded efforts.
- Workshop work such as seed cleaning, processing, and testing, seed mix design, seedball production, and seed storage.
- Office work such as outreach, program development and planning, creating educational materials and coordinating events.
- Supervise seasonal SVS technicians and interns working for this program and other SVS projects.
- Researching most up to date sciences and procuring equipment necessary to achieve restoration goals.
- Manage program outreach, host volunteer events, and lead educational activities.
- Assist in leveraging existing funding sources in securing new funding through proposal and grant writing.
- Data quality control and database uploading.
- Coordinator may be expected to assist with other SVS programs as needed.

Preferred Qualifications

- Experience or education in botany, plant sciences, ecology, biology, natural resource management, or a related field.
- Strong plant identification skills and knowledge of plant taxonomy and biology.

- Experience working in sagebrush steppe and high desert ecosystems with knowledge of their ecology and the threats these systems face.
- Ability to work independently and cooperatively within a team environment, experience in leading a field team or other supervisory positions.
- Experience collecting data in the field using tablets or phones. Ability to process, organize, and synthesize data using common software like Excel.
- Knowledge of ArcGIS software, AGOL, Fieldmaps, Survey123, Avenza, and Garmin.
- A safe driving record and high comfort level operating a 4WD vehicle on rough roads.
- Capable of conducting field work safely in rough terrain and in harsh environmental conditions.
- Confidence and experience with community outreach, communicating with the public verbally or in writing.
- Experience working with a variety of project partners like private landowners, public land management agencies, and non-profits.
- Possess skills suitable for grant-writing, including attention to detail and creative/technical writing skills.
- Hardworking and self-motivated. Organizational skills and the ability to handle deadlines and complex projects.
- Willingness to work flexible hours and long days.

Salmon Valley Stewardship is an Equal Opportunity Employer. Our programs and employment are open to all. We value diversity and do not permit any discrimination against applicant, employees, or volunteers on the basis of race, ethnicity, national origin, gender, age, religion, sexual orientation, marital status, veteran status, medical condition, disability, or any other status protected by applicable law or statute in any of our policies or programs.

How to Apply:

Email resume and cover letter in **PDF** form describing your experience and why you're interested in the position, to aripepper@salmonvalley.org. Please include how you heard about this position. Applications without cover letters will not be reviewed.

Label email title: Restoration Program Coordinator Application – Your Name

Closing date: 3/31/2025 - We will review applications as they come in and they will be accepted until the position is filled.

Want to learn more about SVS? Check us out on social media or take a look at our website www.salmonvalley.org.